



MATCH DAY CHECKLIST

BEFORE THE GAME

- DOUBLE CHECK YOUR FIXTURES ON FULLTIME (CHANGES CAN BE MADE UP UNTIL THE WED BEFORE YOUR GAME)
- ENSURE YOUR CLUB HOME PAGE IS UPTO DATE SO OPPOSITION CAN CONFIRM DETAILS
- HOME TEAM TO USE THE LEAGUE WEBSITE (<https://merseysideleague.co.uk/>) FOR INFO & TEXT BOTH THE ASSIGNED REFEREE & AWAY TEAM MANAGER BY 6PM ON THE WED BEFORE YOUR SAT FIXTURE TO CONFIRM THE GAME (INCLUDE ANY INFO NEEDED SUCH AS, VENUE ADDRESS,DIRECTIONS/GRASS/4G ,TEAM COLOURS ETC REFEREE CONTACT AVAILABLE ON FULLTIME HOME PAGE
- PRIOR TO THE GAME CHECK YOU HAVE YOUR PRINTED SQUAD/MANAGER ID FROM THE WGS. OR HAVE IT ON YOUR PHONE AND BE WILLING TO PASS THIS TO THE OPPO MANAGER /REF. THIS IS NEEDED FOR ALL MATCHES/ GAMES CANNOT GO AHEAD WITHOUT THIS / THIS MUST BE EXCHANGED AS PER LEAGUE RULES. MANAGERS MUST BE ON HERE FOR SAFEGUARDING REASONS
- MAKE SURE YOU CONFIRM AVAILABILITY OF PLAYERS AND HAVE MIN AMOUNT NEEDED
- MAKE SURE YOU HAVE A FULLY STOCKED 1ST AID KIT
- ANY ISSUES OR IF YOU ARE UNSURE CONTACT YOUR CLUB & THEY CAN ASK THE LEAGUE SECRETARY. ALL POSTPONEMENTS FOR ANY REASON SHOULD BE REPORTED TO THE LEAGUE SECRETARY

MATCH DAY/AT THE GAME

- HOME TEAM SETS UP THE PITCH & PROVIDES 2 MATCH BALLS , RESPECT BARRIERS MUST BE UP AND RUN THE FULL LENGTH OF BOTH SIDES OF THE PITCH , ALL SUBS /SPECTATORS ARE TO REMAIN BEHIND THE BARRIER , MIN OF 1 MAX OF 2 COACHES MAY BE IN FRONT OF THE BARRIER AND MUST APPEAR ON THE TEAMS ID SHEET PRINTED IN COLOUR FROM THE WGS. COACHES & ALL ON SIDELINES MUST HAVE A DBS & SAFEGUARDING (as a minimum & must of signed the league code of conduct , all spectators should have been made aware of the code of conduct ,managers are responsible for controlling their own spectators)
- NO SPECTATORS ARE TO ENTER THE PITCH AREA AT 3G SITES (inc halewood , Kirkby , heron Eccles , Anfield & archbishop beck, Litherland sports park, etc
- NO SMOKING/VAPING ON SIDELINES (FA SMOKE FREE SIDELINES)
- BEFORE KICK OFF BOTH TEAMS SHOULD LINE UP THEIR PLAYERS IN VIEW OF THE MATCH OFFICIAL IF POSSIBLE (&) EXCHANGE/SHOW PLAYER ID AND EACH MANAGER CAN CALL OUT THEIR PLAYERS FOR ID PURPOSES, ANY DISPUTES OR QUESTIONS OF ELIGIBILITY SHOULD BE REPORTED TO THE MATCH OFFICIAL IMMEDIATELY & ALSO REPORTED TO THE LEAGUE. **IF A TEAM DO NOT HAVE ID THE GAME SHOULD NOT BE PLAYED**, THE MATCH OFFICIAL SHOULD BE PAID AND THE CLUBS AND MATCH OFFICIAL SHOULD REPORT TO THE LEAGUE SECRETARY.(teams to arrive early to complete checks so not to delay kick off)
- TEAMS MUST ARRIVE A MIN OF 15 MINUTES BEFORE KICK OFF ,BOTH MANAGERS SHOULD MAKE THEMSELVES KNOWN TO EACH OTHER & THE MATCH OFFICIAL ,THE MATCH FEE SHOULD BE GIVEN TO THE MATCH OFFICIAL BEFORE KICK OFF, THIS ALLOWS THE REFEREE TO LEAVE PROMPTLY FOR HIS/HER NEXT GAME.

- ALL CLUBS/TEAMS MUST MAKE SURE THE LEAGUES CODE OF CONDUCT IS ADHERED TO AT ALL TIMES.WE WILL NOT TOLERATE POOR BEHAVIOUR, ABUSE TO REFEREES , LEAGUE OFFICIALS ETC. ANYONE FOUND BREAKING THE CODE OF CONDUCT WILL BE DEALT WITH ACCORDINGLY.

AFTER THE GAME

- TEAMS SHOULD BRING A BAG AND TAKE ALL RUBBISH WITH THEM, PLACE IN ANY BIN PROVIDED OR DISPOSE OF AT HOME
- TEAM MANAGER/ADMIN FROM BOTH HOME AND AWAY TEAMS TO COMPLETE MATCH REPORT ON FULLTIME /& RESPOND TO ANY FULLTIME TEXTS ASKING FOR RESULTS (ONLINE MATCH CARDS MUST BE COMPLETED WITHIN 48 HOURS OF THE GAME BEING PLAYED
- REPORT ANY ISSUES TO THE LEAGUE